



SNAP FACTS

How To Upload SNAP Documents and View SNAP Notices

1. Login to the DHS Customer Portal [HealthSource RI | Your Health. Your Way.](#)
2. Under **My Dashboard**- Click **Upload/View Documents**-

My Dashboard

Open Enrollment has started! Enroll and pay by December 31, 2025 for January 2026 coverage. January 31, 2026 is the last day to enroll and pay for 2026 coverage. Here you can manage your HealthyRhode customer portal account and all the cases where you have applied for benefits. See your To-Do List for next steps, view your notices, and update your case information - without calling the contact center.

Visit [HealthSource RI Self Service](#) to see what you can do yourself.

I Would Like To...

- Apply, Renew, or Report Changes
- Edit my profile
- Upload/View Documents**

My Notices and Announcements [See all >](#)

Oct 04, 2019
COR-ELG-11-Change of Address Notice

My To-Do List [See all >](#)

New
Sign Up for Text Messages
You have the option to sign up for text messages to your cell phone number for

3. Select the Document Type and upload it from phone or computer

ATTENTION: for non-medical DHS programs (SNAP, CCAP, RIW, GPA, SSP, etc.) you must select from the below dropdown what you are uploading.

Document Type

-Select One-

3. UPLOAD DOCUMENTS

4. Once document is uploaded successfully, you will get this pop up

