Child Care Assistance Program (CCAP) Provider
Authorization for CCAP Payment During a Child’s Absence

DHS allows CCHAP providers to receive payment for up to five (5) days per month during which an eligible CCAP child is absent and the parent authorizes payment.

By completing the form below, you are authorizing DHS to provide payment to your child care provider during your child’s absence from the program and you agree not to enroll your child with another child care provider during this time.

If you wish to take your child to another CCAP provider during this time, please do NOT submit this form, as DHS will not issue payment to more than one provider for the same hours of care.

Please complete this form and upload this form with the billing invoice or submit via email or mail to:
DHS.ChildCare@dhs.ri.gov or DHS Office of Child Care, 25 Howard Avenue, LP Bldg. 3rd Floor, Cranston RI 02920