



# Early Childhood All-Provider Meeting

Office of Child Care  
February 2024



# All-Provider Meeting Ground Rules

1. There are many providers on this call. To ensure we remain on schedule, please feel free to utilize the chat for questions and we will respond with the appropriate contact information.
2. Please refrain from presenting individualized questions/concerns that are not pertinent to the larger group. These can be handled offline by DHS Office of Child Care
3. Concerns and issues are critical for discussion but should be phrased as solution-focused/solution-seeking.
4. This is only the second time we are convening this group in this format. Please feel free to provide feedback to Nicole directly at [Nicole.Chiello@dhs.ri.gov](mailto:Nicole.Chiello@dhs.ri.gov)

# Today's Agenda

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Today, the Office of Child Care will be focusing on three very specific topics for the agenda.

01

## Child Care Licensing – Regulations

Updates on regulatory changes & timelines for regulation promulgation

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02

## Child Care Assistance Program – Attendance and Enrollment Monitoring

Introduction & process for monitoring Parent-Provider Agreements and Sign In/Out records for CCAP enrollments

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03

## RISES – Workforce Registry

Introduction to the Workforce Registry for providers



# Child Care Licensing

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# Licensing Updates - Regulations

## Child Care Center and School Age Programs

- New Child Care Center and School Age Regulations promulgated as of November 29, 2023. The following changes will be monitored for effective March 1, 2024 unless otherwise noted.
  - For new programs or programs that move their location, the Emergency Preparedness Plan found on the DHS website will be required to meet the regulation previously written as "emergency and disaster plan". This can be an addendum to a larger emergency plan if preferred. You can find the plan here: <https://dhs.ri.gov/programs-and-services/child-care/child-care-providers/handbooks-forms>
  - Updated chart embedded in the regulations related to regulatory roles and allowable regulatory staff options (one person serving multiple regulatory roles based on number of classrooms)
  - All staff members must be trained in CPR and First Aid (for new hires, they will still have 90 days from hire)
    - This was previously only applicable to all new hires. DHS has tasked the Child Care Health Consultation with identifying the most efficient way to do this including the possibility of propping up a train the trainer mode.
    - DHS will not be monitoring for compliance for this until September 1st, 2024



# Licensing Updates - Regulations

## Child Care Center and School Age Programs

- Clarified that School Age programs may also use teacher aides (sixteen years or older) to support staffing
- Professional Development: clarified that substitutes are required to complete 12 hours of professional development annually (PD for substitutes is required by ACF)

## Family Child Care Specific:

- Family Child Care and Group Family Child Care regulations are in the process of being updated to include ACF recommendations as well as general updates to align with current national best practice for this provider type.
- DHS will be outreaching the FCC community regarding two virtual listening sessions to review these proposed changes prior to public comment. Stay tuned for an email inviting you to these sessions.
- After these listening sessions, these regulations will move into public comment
- As a reminder, any suggestions or comments during the public comment period must be submitted to the email address included in the notice of public comment or in person at a public comment meeting.



# Child Care Assistance Program



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Monitoring Process for Parent-Provider Agreements,  
Sign-In/Out Tracking, and Attendance Records  
for CCAP Enrollments

# CCAP Updates

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## Enrollment, Attendance and Payment Monitoring

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**Who?** All CCAP Providers with CCAP Enrollments

**What?** Provide Parent-Provider Agreement and Sign In/Out Attendance Documents for a randomly selected 40% of CCAP enrollments for four specific service weeks

**Where?** Your choice! We can visit and pick up copies, or you can mail or share documents electronically. We can meet in person or online at a time that works for you and your program

**Why?** To ensure payments reflect attendance in accordance with State and Federal requirements

**When?** Starting this month and ongoing. Expect a request once every 36 months (3 years)





# CCAP Updates

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## Enrollment, Attendance and Payment Monitoring

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### How?

You'll get an email from OCC requesting:

- Parent-Provider Agreement
- Sign In/Out Sheets for four specific service weeks
- For a random selection (40%) of your CCAP enrollments

### Options

- Submit documents by mail or email or request pick-up
- Schedule a call with OCC for any questions or clarifications or general feedback



# CCAP Updates

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## Enrollment, Attendance and Payment Monitoring

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### What Happens After Requested Documents are Submitted to OCC

- OCC Provider Management and Financial Management reviews the Parent-Provider Agreements and Sign In/Out Sheets and Payments made for the requested children and service weeks
- If there are discrepancies between the Parent-Provider Agreements and Enrollments, or between Sign In/Out Sheets and Attendance or Payments OCC will share the findings with you
- Technical Assistance around Parent-Provider Agreements, Sign-in/Out Records and Attendance Submissions will be made available as needed.



# CCAP Updates

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## CCAP for Early Childhood Educators

### Participation to Date:

- 393 Applications
- 422 Children Approved
- Applicants work in 183 Programs Across the State

**Important Reminder!**  
Mid-Point Survey!  
Please respond!

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**Apply Here:** <https://dhs.ri.gov/programs-and-services/child-care>.

**Questions? Contact:** [CCAPforChildCare@pcgus.com](mailto:CCAPforChildCare@pcgus.com) or 833-930-3540 for assistance in English and Spanish



# **RISES – Workforce Registry**

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# The Workforce Registry is LIVE!

[Workforce Registry | RI Department of Human Services](#)



# Round-up & next steps



# Next Steps

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DHS is going to continue to have these all-provider meetings approximately 3x per year. A copy of the presentation will be disseminated to the group at the end of every meeting.

Next Meeting:

Thursday, May 30<sup>th</sup>

1:00pm

**Any feedback or recommendations?** Email **Nicole Chiello** at [Nicole.Chiello@dhs.ri.gov](mailto:Nicole.Chiello@dhs.ri.gov) any time.

