



The Rhode Island Works Participant Guide to Opportunities and Resources

June 2025

The Rhode Island Works

Participant Guide to Opportunities and Resources

Version 25.1

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Rhode Island Works Program

Introduction

This guide from the RI Department of Human Services (DHS) is intended for the general public to use when assisting RI Works participants with selecting appropriate work preparation opportunities as part of their Employment Plans. Participants in the RI Works program are required to meet minimum hours per week in approved activities, and those hours vary based on the household membership and age of the youngest child. Through the providers described in this guide, approvable activities are offered that range from 10-40 hours per week.

DHS' Employment and Career Advisors (ECAs) will work with RI Works participants to identify Employment Plan opportunities that both fulfill the participants' minimum required weekly hours and match them to an agreed upon RI Works vendor. Since the time limits on RI Works cash assistance are short and the goal for RI Works is employment and/or self-sufficiency, agreement about which resources to use and participation in approvable activities is extremely important.

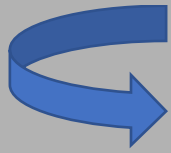
These providers and their programs have been approved by DHS as meeting the requirements of the RI Works education and employment programs. Providers have agreed to, and are required to, communicate with RI Works ECAs using the web-based reporting system called the Employment Activity Referral and Response system (EARR). EARR is used to report attendance and participation as well as to communicate the progress of each participant. ECAs are responsible for acting upon, in accord with policy, the reports of participant attendance and progress.

PLEASE NOTE: THIS GUIDE DOES NOT CONTAIN ALL PROGRAMS FOR WHICH A RI WORKS PARTICIPANT MAY BE APPROVED. IT CONTAINS THE PROGRAMS THAT DHS FUNDS DIRECTLY.

Non-DHS funded program providers may be utilized if the provider agrees to report the participant's attendance and progress to a prime vendor.

COMPONENT 1

SUPPORTIVE SERVICES



PRIME VENDOR

ACCESSPOINT

When applicants to the RI Works program meet with a DHS Employment and Career Advisor (ECA) to determine their employment plan, the ECA and applicant discuss employment goals and barriers. If the ECA and applicant determine that significant barriers to employment need to be addressed, the ECA will make a referral to a Supportive Services provider.

The location at 1240 Park Avenue in Cranston will function as a community hub. Services necessary to RI Works participants will be located there. Participants will not need to go to different locations to obtain the services available to them. Hub Partners working with AccessPoint include but are not limited to; CareLink, the Women's Fund, Foster Forward, Crossroads RI, ONE Neighborhood, and internal speakers and mentors. AccessPoint RI has partnerships with Community Based Organizations around the state of Rhode Island, equipped to address an array of barriers faced by RI Works participants. The setting is physically accessible and has easy access to bus routes including RIPTA, ADA and the flex service.

At the AccessPoint location, CareLink will meet with Supportive Service referrals. They will complete an intake/assessment, and development of a care plan. Initial assessment may include stabilization goals; medication management, counseling, childcare/classes, getting on housing lists and emergency housing support if needed. This assessment is followed by intense planning of short and long-term goals, such as obtaining/maintaining housing, maintaining behavioral health, development of vocational/employment goal(s) and development of healthy lifestyle goals.

AccessPoint will provide daily activities as well as virtual and self-directed study at the hub location. Participants can “drop in” to use a computer, check in with their case manager, explore volunteer experiences, or access other resources as needed. We will have scheduled meeting space/time for other resources to be at the hub to provide support; those entities may include but are not limited to, ORS, BHDDH, DHS, SSA, DCYF,

housing, faith-based groups, healthy lifestyles/nutrition, etc.

AccessPoint has established relationships with DCYF, ORS, DHS, BHDDH, and other community support organizations. We can utilize those relationships to provide the consistent array of services needed for RI Works Supportive Service participants to be successful in mitigating barriers and ultimately obtaining and maintaining employment.

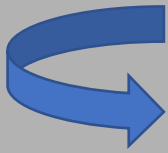
AccessPoint acknowledges that getting a job is just one step in moving towards self-sufficiency and resiliency. Many other barriers may need to be addressed and resolved to achieve that success.

Services offered to Supportive Service participants include, but are not limited to:

- Building Healthy Support Systems
- Benefits Planning
- Classroom activities – group/individual
- Communication Skills
- Computer training - group/individual – in the Hub Computer Lab
- Conflict Resolutions
- Creating Supportive Relationships
- Housing referrals/support
- Medicaid/Social Security (understanding/applying)
- Overcoming the fear of working
- Parenting Classes
- Problem-solving & critical thinking
- Referral for Legal Assistance (expungements, case resolutions.)
- Referrals for benefits planning
- Self-advocacy
- Self-Care
- Skills to Pay the Bills
- Transportation Support/Training
- Work-Life Balance

Location: 1240 Park Avenue, Cranston RI 02920

COMPONENT 1



PRIME VENDOR

SUPPORTIVE SERVICES

CCAP

Comprehensive Community Action Program

As part of the eligibility process when applying for RI Works, the participant will meet with an Employment & Career Advisor (ECA). The ECA will do an assessment of the participant's educational and employment history as well as ask questions about any barriers that could hinder or prevent the participant from getting and/or keeping a job. It is important to be candid with the ECA about any problems or hurdles the participant and/or their families are facing. How participants answer these questions will influence what activities DHS and the participant agrees on for the Employment Plan. Depending on a participant's answers, they may be referred to Comprehensive Community Action Program (CCAP) to participate in a Supportive Services activity. Once the participant and the ECA decide that Supportive Services are the best activity, a referral will be made to CCAP at a location that is convenient.

The participant will receive a call from the CCAP case manager within a few days. If CCAP is unable to reach the participant by phone, they will attempt to outreach by email, text, or mail. It is important that every participant responds to the outreach attempts because CCAP is required to notify DHS of hourly participation or non-participation in the Supportive Services activity. Once enrolled with the case manager, the participant and the CCAP case manager create a plan to meet the participant's individual goals. Contact between the case manager and the participant will be at least weekly or even more frequently to report on progress for that week. Contact with the case manager may be in person, by phone, through email or text, through video-calls, distance learning or web-based activities.

CCAP offers many on-site services that may be part of your Supportive Services activity. CCAP case managers can refer and monitor RI Works participants for a variety of resources and activities including those listed below:

- Assessment to identify barriers to self-sufficiency
- Assistance finding suitable Child Care
- Assistance accessing Transportation Options

- Domestic Violence Intervention. if needed
- Housing Search/Housing Stability Assistance
- Assistance accessing Educational Programs such as GED, or ESL
- Mental Health Treatment (Referral and/or Monitoring)
- Physical Health Treatment (Referral and/or Monitoring)
- Assistance accessing ORS/Vocational Rehabilitation Resources
- Substance Abuse Treatment (Referral and/or Monitoring)

CCAP, along with its RI Works Statewide Community Partners, is also a valuable resource for Basic and Emergency needs such as:

- Emergency Food from local Food Pantries
- Heating Assistance (LIHEAP)
- WIC
- Shelter Programs
- Clothing Referrals for interview/work clothing

CCAP and its RI Works Statewide Partners, have seven (7) locations throughout the State to provide services to the RI Works participants. The DHS ECA will be able to guide participants in location selection.

| | Address | Location |
|---|----------------------|----------------------|
| CCAP | 311 Doric Avenue | Cranston, RI 02920 |
| BVCAP | 32 Goff Avenue | Pawtucket, RI 02860 |
| CAPP <u>Main Building:</u> <u>Community Services:</u> | 518 Hartford Avenue | Providence, RI 02909 |
| | 550H Hartford Avenue | Providence, RI 02909 |
| Community Care Alliance | One Social Street | Woonsocket, RI 02895 |
| EBCAP | 100 Bullocks Avenue | Riverside, RI 02915 |
| | 19 Broadway | Newport, RI 02840 |
| Tri-County Community Agency | 1126 Hartford Avenue | Johnston, RI 02919 |
| | 33 Maple Avenue | North Prov. RI 02911 |
| WBCAP | 487 Jefferson Blvd. | Warwick, RI 02886 |

COMPONENT 1**PRIME VENDOR**

SUPPORTIVE SERVICES EQUUS

Equus believes that providing Supportive Services has an especially important impact on a participant's long-term employment success. In addition, they develop and tap into referral networks for mental health supports, addiction services, domestic violence programs, legal assistance (expunging minor records), emergency food, shelter programs, child-care assistance and more.

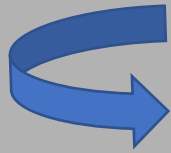
Equus offers Supportive Services statewide, working from six base locations throughout the state. RI Works participants may choose the location that best suits their needs by informing the ECA of their preference when building their Employment Plan. The ECA will note the preference on the referral (or by e-mail to the Equus referral coordinator). Equus may be able to meet with participants close to their home when transportation is not available.

| Agency Name | Address | Location |
|--------------------|--|-------------------------|
| EQUUS | One Virginia Avenue, Suite 102 | Providence, RI 02905 |
| | 1330 Main Street | West Warwick, RI 02983 |
| | 191 Social Street | Woonsocket, RI 02895 |
| | CCRI: 1 John H Chaffee Boulevard, Room 206 | Newport, RI 02840 |
| | RIC Workforce Development Hub: 934 Dexter Street, Room 103 | Central Falls, RI 02863 |
| | 8 North Road | Peacedale, RI 02879 |

RI Works participants who are experiencing short-term or long-term barriers to finding employment may be referred for Equus – Supportive Services. Equus provides the following services with case management.

- Assessment to identify barriers to self-sufficiency
- Assistance finding suitable Child Care
- Assistance accessing Transportation Options
- Assistance working with DCYF Services
- Domestic Violence Intervention, if needed
- Housing Search Assistance
- Learning Disability Evaluation/Treatment
- Assistance accessing Educational Programs such as GED, or ESL
- Mental Health Treatment (Referral and/or Monitoring)
- Physical Health Treatment (Referral and/or Monitoring)
- Assistance accessing ORS/Vocational Rehabilitation Resources
- Substance Abuse Treatment (Referral and/or Monitoring)
- Clothing Assistance Referrals (and in-house interview clothing)

Component 1



PRIME VENDOR

SUPPORTIVE SERVICES REFUGEE DREAM CENTER

The Refugee Dream Center (RDC) is a critical resource for refugees and immigrants in Rhode Island, offering services to support their integration and stability in the United States. Within the RI Works program, the Supportive Services component helps individuals address their barriers and guides them toward economic self-sufficiency.

Who We Serve:

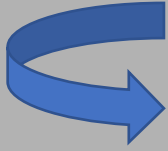
Located at 747 Broad St., Providence, the RDC provides targeted support for RI Works refugee and immigrant families facing multiple barriers to self-sufficiency, particularly those with young children. By offering culturally sensitive and individualized case management, RDC helps these individuals access the resources they need to thrive in their new environment.

Services Offered:

RDC's Supportive Services component focuses on providing:

1. **SSI Evaluation and Application Assistance:** Case managers guide clients through the process of applying for Supplemental Security Income (SSI) benefits.
2. **Immigration & Citizenship Support:** RDC assists with immigration-related issues, providing referrals to legal services and helping individuals navigate the complex process of citizenship application.
3. **Food Distribution & Nutritional Benefits Assistance:** RDC offers food distribution, ensuring that families have access to emergency food supplies.
4. **Transportation Assistance:** Many refugees face challenges in accessing reliable transportation, which can hinder their ability to attend appointments, secure employment, and participate in community activities. RDC provides transportation assistance, including bus passes.

COMPONENT 1



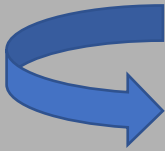
PRIME VENDOR

SUPPORTIVE SERVICES

SSTARBIRTH

SSTARBIRTH is a residential substance abuse treatment program that is specifically designed for pregnant, post-partum and parenting women of children under the age of six (6). SSTARBIRTH provides services to participants who experience problems related to untreated substance use and mental health disorders in addition to little or no work history, limited educational success and inadequate money management skills. The structure of the residential setting also helps participants build daily living skills and routines, to include maintaining clean and safe living space; shopping on a budget; time management; scheduling and keeping appointments; and completing applications. Participants at SSTARBIRTH must have a desire for and commitment to recovery, parenting and learning the skills needed to be productive adults. The SSTARBIRTH program offers six months of treatment.

| Agency | Address | Town |
|-------------------------------|----------------|--------------------|
| SSTARBIRTH/SSTAR of RI | 80 East Street | Cranston. RI 02920 |

COMPONENT 2**PRIME VENDOR****TEEN & FAMILY DEVELOPMENT (TFD)****CCAP****Comprehensive Community Action Program**

The Teen & Family Development (TFD) program serves RI Works participants who are under the age of 20 and do not yet have a High School Diploma or GED. RI State Law mandates that the employment plan for teens under the age of 20 who are without their high school credentials *must be* working towards their High School Diploma or GED. CCAP assists in enrolling the teen in an appropriate educational program and monitors their progress, while providing home visits and other supportive services as needed.

CCAP Case Managers meet with parents face-to-face at least twice per month, including one meeting in the parents' home. Main initiatives of TFD include obtaining a high school credential, learning parenting skills, developing a longer-term plan (for example: vocational training, or secondary education) to put the parent on a career pathway. CCAP provides wrap around services such as **FCCP** (Family Care Community Partnership, DCYF's primary prevention resource) and **WIC** (Women Infant and Children nutritional program operated by the Rhode Island Department of Health).

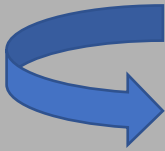
CCAP provides their Teen and Family Development activities at a variety of locations statewide, which are listed below.

| Agency Name | Address | Location |
|--------------------------------|----------------------|----------------------|
| CCAP | 311 Doric Avenue | Cranston, RI 02920 |
| BVCAP | 32 Goff Avenue | Pawtucket, RI 02860 |
| CAPP Main Building: | 518 Hartford Avenue | Providence, RI 02909 |
| Community Services: | 550H Hartford Avenue | Providence, RI 02909 |
| Community Care Alliance | One Social Street | Woonsocket, RI 02895 |
| EBCAP | 100 Bullocks Avenue | Riverside, RI 02915 |

| | | |
|---|---|---|
| | 19 Broadway | Newport, RI 02840 |
| Tri-County Community Action Agency | 1126 Hartford Avenue 33 Maple Avenue | Johnston, RI 02919 N. Providence, RI 02911 |
| WBCAP | 487 Jefferson Blvd. | Warwick, RI 02886 |

COMPONENT 2

TEEN & FAMILY DEVELOPMENT (TFD)



PRIME VENDOR

EQUUS

The Teen & Family Development (TFD) program services RI Works parents who are under the age of 20, and do not yet have a High School Diploma or GED. RI State Law mandates that the employment plan for teens under the age of 20 who are without their high school credentials, *must be* working towards their High School Diploma (HSD) or GED. Equus will assist in enrollment to the appropriate educational site as well as monitoring their progress, while providing necessary home visits and supportive services to the students.

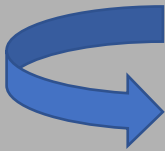
Equus provides wrap around services such as **FCCP** (Family Care Community Partnership, DCYF's primary prevention resource) and **WIC** (Women Infant and Children nutritional program operated by the Department of Health). Equus also provides resources to develop parenting skills and provides many resources to develop a long-term career pathway and ongoing case management that may be necessary to support the young parents as they work on their education and parenting.

Equus is currently operating a TFD (Teen and Family Development) pilot program. Once the parent achieves their HSD or GED, Equus will continue to work with that parent to assist in the development of an educational, vocational or employment career pathway for self-sufficiency up to the age of 24. The RI Works participant will continue learning parenting skills and develop a longer-term plan (for example: vocational training, or secondary education) to put the parent on a career pathway. Under Equus's pilot program, young adults can continue to work with a Case Manager upon completion of their education credential. Case management will continue with a focus on career pathways, training opportunities, job placement, and self-sufficiency.

With Equus, services include hands-on instruction and lifetime access to their virtual tools for building a resume, writing a cover letter, preparing for interviews, and more. Equus also offers Life Skills workshops which are designed to increase success in areas such as Budgeting, Personal Care, Pregnancy Prevention, Self-Awareness and Esteem, and Positive Parenting Strategies.

| Agency Name | Address | Location |
|--------------------|---|-------------------------|
| EQUUS | One Virginia Avenue, Suite 102 | Providence, RI 02905 |
| | 1330 Main Street | West Warwick, RI 02983 |
| | 191 Social Street | Woonsocket, RI 02895 |
| | CCRI: 1 John H Chaffee Boulevard, Room 206 | Newport, RI 02840 |
| | RIC Workforce Development Hub: 934 Dexter Street, Room 103 | Central Falls, RI 02863 |
| | 8 North Road | Peacedale, RI 02879 |

COMPONENT 3



PRIME VENDOR

VOCATIONAL TRAINING

ACCESS POINT RI

AccessPoint Rhode Island (APRI) has established relationships with employers in various occupational groups. CVS is our partner in our Real Job - Rhode MAP program and Bally's Twin River is our partner in Project SEARCH. APRI has developed a robust Business Advisory Committee (BAC) with members from the RI Hospitality Association, Entrepreneurs/Small Business Developers, the Sherlock Center and Stanley Black & Decker VP (ret) of Environment, Health, Safety, and Social Responsibility.

AccessPoint is located at 1240 Park Ave, Cranston.

If referred to AccessPoint RI for vocational training, APRI will conduct a vocational assessment to get to know participants and identify strengths and weaknesses, interests, and goals. Once participants have decided on a training and/or career path APRI will work with them to identify any prerequisite goals that may be necessary before beginning training. Some examples of prerequisites may include, improving English skills, attaining a certain Grade Level in reading or language skills, work safety certificates (for example OSHA certifications), math improvement, computer literacy.

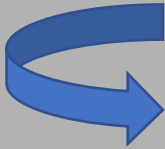
Once AccessPoint determines a participant is ready to begin a vocational training, they will provide guidance in finding a training available in participant's desired field of interest. AccessPoint will assist in enrollment in the program and provide payment to the facility for the cost of the training (within DHS specified limits).

AccessPoint will assist participants in enrolling in a variety of trainings, including but not limited to those in the following fields, which according to the Rhode Island Department of Labor & Training, are "the occupational groups projected to grow at the fastest rates"

- Personal Care & Service Occupations (10.9%),
- Computer & Mathematical Occupations (10.4%),
- Building & Grounds Cleaning & Maintenance Occupations (9.4%),
- Construction & Extraction Occupations (9.1%)

- Life, Physical & Social Science Occupations (8.9%),
- Architecture & Engineering Occupations (7.8%).

These occupational groups are expected to generate nearly 9,000 new jobs during the 2018 – 2028 Projection Period.”

COMPONENT 3**PRIME VENDOR****VOCATIONAL TRAINING****CCAP****Comprehensive Community Action Program**

The DHS ECA may refer a RI Works participant to CCAP for Vocational Training as all or part of the RI Works Employment Plan. Once referred to the CCAP Partnership they will assess the participant on their interests, skills, and abilities before agreeing on a placement. RI Works participants must be ready to enter a training program, readiness may include appropriate education or skills levels, transportation availability, and available opening to identified trainings. Vocational Training focuses on providing vocational training opportunities to participants who have addressed their barriers and are ready to learn an identified skill to move on to long-term, stable employment.

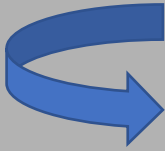
CCAP provides their Vocational Training activities at a variety of locations statewide, which are listed below, as well as other Training Providers statewide.

| Agency Name | Address | Location |
|---|----------------------|-------------------------|
| CCAP | 311 Doric Avenue | Cranston, RI 02920 |
| BVCAP | 32 Goff Avenue | Pawtucket, RI 02860 |
| CAPP <u>Main Building:</u> | 518 Hartford Avenue | Providence, RI 02909 |
| <u>Community Services:</u> | 550H Hartford Avenue | Providence, RI 02909 |
| CCA | One Social Street | Woonsocket, RI 02895 |
| EBCAP | 100 Bullocks Avenue | Riverside, RI 02915 |
| | 19 Broadway | Newport, RI 02840 |
| Tri-County Community Action Agency | 1126 Hartford Avenue | Johnston, RI 02919 |
| | 33 Maple Avenue | N. Providence, RI 02911 |
| WBCAP | 487 Jefferson Blvd. | Warwick, RI 02886 |

Once the participant has met the prerequisites of the training program, CCAP will arrange for the participant's placement in a class that meets their needs. In most cases there is no cost associated with the Vocational Training Program for RI Works participants. Exceptions to this are Post-Secondary Education (in which case the participant may be eligible for financial aid through the college or university), or if attending a for-profit institution such as Lincoln Tech or MTTI where RI Works participants may have to incur student debt.

The CCAP Partnership has established relationships with a variety of Vocational partners who are available to provide trainings to RI Works participants, including: **Culinary, C.N.A., Legal Assistant, Phlebotomy, Medical Assistant, EMT, Medical Billing & Coding, and other programs.** Once the vocational training is complete, CCAP, in collaboration with the training program, can assist with **Work Experience, Job Search and Job Placement.** Many trainings are set up to go right from training to an internship followed by permanent employment placement.

COMPONENT 3



PRIME VENDOR

VOCATIONAL TRAINING

CROSSROADS RI **Certified Nursing Assistant**

Crossroads RI has been a well-established Vocational Training provider in Rhode Island for many years. They are currently offering a Certified Nursing Assistant (C.N.A.) training program open to R.I. Works participants. The C.N.A. program is a seven-week training that is offered six times a year.

Certified Nursing Assistant Training Includes

- ❖ Patient Health & Safety
- ❖ CPR Certification
- ❖ Clinical Training & Practice
- ❖ Dementia /Alzheimer's Disease
- ❖ Resume Preparation & Interviewing Skills

Why Crossroads Rhode Island?

- Individualized job placement assistance and access to our CNA Career Day with local employers
- Uniforms, books and all testing fees included

Program Requirements:

- Background Check
- 5th Grade Reading Level

For more information, please contact:

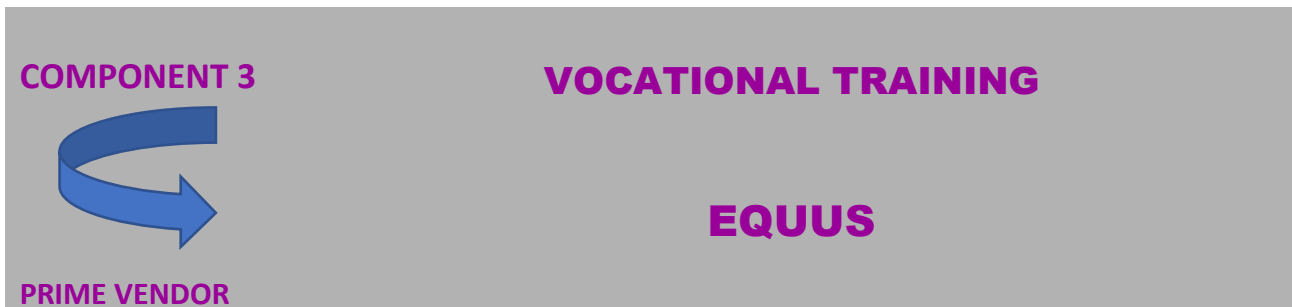
Viola Smith

160 Broad Street

Providence RI 02903

401 270-7716

vsmith@crossroadsri.org



The DHS ECA may refer a RI Works participant to Equus for Vocational Training as all or part of the RI Works Employment Plan. Once referred to Equus, an assessment of the participants interests, skills and abilities will be completed before agreeing on a training program. During this assessment period, participants will engage in dynamic workshops offering instruction on job readiness, financial literacy and wholistic life skills. Equus's online toolbox is available for participants and includes GED Academy with a personalized online learning plan to prepare for GED. Once the participant has met the prerequisites of the selected training program, Equus will arrange for the participant's placement in a class that meets their needs and interests. Below are the activities participants may be referred to in Vocational Training:

- Vocational Assessment
- Vocational Education
- Vocational Education – Post Secondary
- Community Work Experience
- Work Experience
- Job Search (following Vocational Education)
- Employment

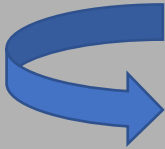
In most cases there is no cost associated with the Vocational Training Program for RI Works participants. Exceptions to this are Post-Secondary Education (in which case the participant may be eligible for financial aid through the college or university), or if attending a for-profit institution such as Lincoln Tech or MTTI where RI Works participants may have to incur student debt.

Equus offers a variety of training collaborations with many vendors throughout the state including the following: **Culinary, C.N.A., Legal Assistant, Phlebotomy, Medical Assistant, EMT, Medical Billing & Coding, Call Center, Hospitality Training, and more based on interests and career options.**

Once the vocational training is complete, Equus in collaboration with the training program, can assist with **Work Experience, Job Search and Job Placement.**

| Agency Name | Address | Location |
|--------------------|--|-------------------------|
| EQUUS | One Virginia Avenue, Suite 102 | Providence, RI 02905 |
| | 1330 Main Street | West Warwick, RI 02983 |
| | 191 Social Street | Woonsocket, RI 02895 |
| | CCRI: 1 John H Chaffee Boulevard, Room 206 | Newport, RI 02840 |
| | RIC Workforce Development Hub: 934 Dexter Street, Room 103 | Central Falls, RI 02863 |
| | 8 North Road | Peacedale, RI 02879 |

COMPONENT 3



PRIME VENDOR

VOCATIONAL TRAINING

WORK INC.

RI Works helps underemployed and unemployed parents find a career to help them provide for their family through *Assessment, Vocational Training*, followed by *Work Experience and/or Job Search*, connecting them to resources to help them with needs other than employment, and Job Readiness Classes, Trainings include but are not limited to the following:

Training Programs:

UA Local 51: Plumbers & Pipefitters

Jane Adams Resource Center (JARC)

Brown University Health Workforce Development

Broadway Tire Shop

NETTS: New England Tech Training | HVACR Training

Encore Fire Protection

Rosales Management Company Inc

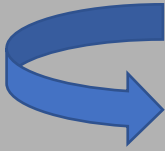
City of Pawtucket Public Works

CCRI: Community College of Rhode Island

We Make RI

Location: 121 Bacon Street Pawtucket, RI 02860

COMPONENT 4



PRIME VENDOR

WORK READINESS

ACCESS POINT RI

RI Works participants that are referred to AccessPoint RI will complete a “Work Readiness” questionnaire, which will help identify areas that need to be addressed before employment goals are realized (for example, resolving behavioral health needs or childcare issues)

Work Readiness and Retention plans include classes and activities designed to improve basic skills, build work readiness, improve employability and may include educational programs determined to expand the job search abilities or employability of participants. Topics may include instruction such as general skills building, developing good work habits, and building a work history. (sometimes referred to as soft skills development).

Retention planning emphasizes job-keeping skills, offers post-employment services to ensure continued employment/advancement.

Other retention services - intensive case management, follow-up contacts and home visits, referrals to community resources, banking and financial management, and re-employment assistance. Special services and resources may be offered to employed clients to assist in their job and career advancement such as employment counseling, access to job leads, and skill enhancement training.

AccessPoint RI offers paid work experiences, volunteer opportunities, on-the-job training, and apprenticeships in our transition and employment programs.

Work Plan: A person-centered support plan will be initiated with goals and objectives developed by the participant and the case manager. The plan can be amended as needed to reflect success or any setbacks.

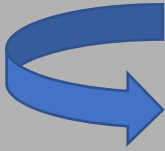
Each support plan will be different and tailored to the participant's unique needs. Part of the support plan will include understanding benefits – especially the impact of

working on benefits. APRI will provide benefits planning through the Sherlock Center or ORS.

APRI provides transportation training for RIPTA routes, certifies riders for the ADA Paratransit program, refers people for adaptive driving evaluations, and through a grant provides financial support for people to make repairs to their vehicles.

APRI's Cornerstone School and Children's program can provide support to families with children. The Cornerstone School can provide daycare, inclusive education and the Children's program offers ABA (Applied Behavioral Analysis), HBTS (Home-Based Therapeutic Services), PASS (Personal Assistance Services and Supports), and respite support to families

Location: 1240 Park Avenue, Cranston

COMPONENT 4**PRIME VENDOR****WORK READINESS****CCAP****Comprehensive Community Action Program**

RI Works participants who have reduced their barriers to employment may be referred to CCAP's Work Readiness component. Work Readiness focuses on obtaining employment for participants who have addressed their barriers and are ready to work in long-term, stable employment. Work Readiness may include paid or unpaid internships to provide work experience. CCAP and their statewide RI Works partners have established relationships with employers who can be paired with participants when a match is appropriate. Case managers actively work with participants until they are no longer receiving RI Works cash assistance. Participants who obtain employment are monitored for 15 months to ensure they are stable and that no additional barriers arise which could result in loss of employment and a need to go back on RI Works cash assistance.

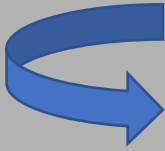
CCAP provides their Work Readiness activities at a variety of locations statewide, which are listed below.

| Agency Name | Address | Location |
|---|----------------------|-------------------------|
| CCAP | 311 Doric Avenue | Cranston, RI 02920 |
| BVCAP | 32 Goff Avenue | Pawtucket, RI 02860 |
| CAPP <u>Main Building:</u> | 518 Hartford Avenue | Providence, RI 02909 |
| <u>Community Services:</u> | 550H Hartford Avenue | Providence, RI 02909 |
| Community Care Alliance | One Social Street | Woonsocket, RI 02895 |
| EBCAP | 100 Bullocks Avenue | Riverside, RI 02915 |
| | 19 Broadway | Newport, RI 02840 |
| Tri-County Community Action Agency | 1126 Hartford Avenue | Johnston, RI 02919 |
| | 33 Maple Avenue | N. Providence, RI 02911 |

| | | |
|-----------------|-------------------------------------|---|
| WBCAP | 487 Jefferson Blvd. | Warwick, RI 02886 |
| SER-JOBS | 100 East Street 807 Broad Street | Pawtucket, RI 02860 Providence, RI 02907 |

Work Readiness participants may engage in Work Readiness Assessment, Community Work Experience, Employment, Job Search, Job Skills for Employment, On the Job Training (OJT), Subsidized Private-Sector Employment, Subsidized Public-Sector Employment or Work Experience. These activities are all done with the focus of gaining work skills to secure and maintain long-term, stable employment.

COMPONENT 4



PRIME VENDOR

WORK READINESS

CROSSROADS RI

Are You Ready to Take the Next Step Toward a Brighter Future?

Join us for Roads to Success: a 3-week course designed to help you gain the clarity, confidence, and skills to move forward in your career.

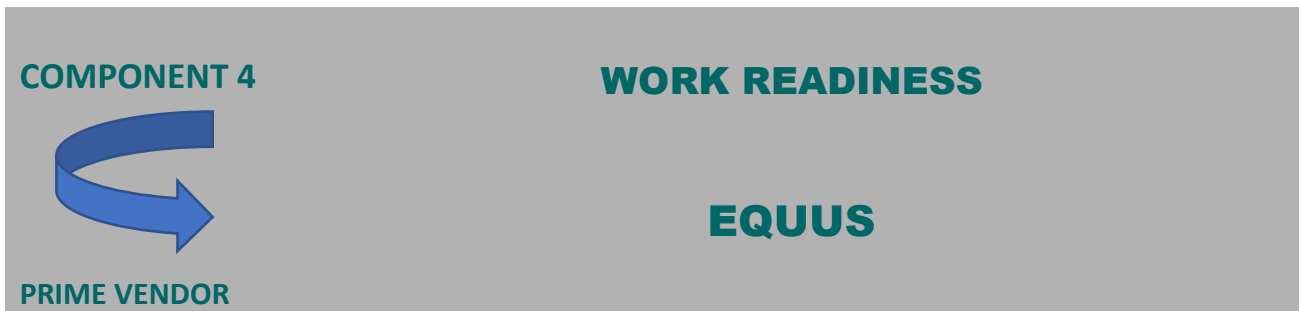
Build Your Confidence: Discover your skills and strengths, reframe struggles as building blocks for your future, and visualize your path to success.

Explore Your Career Options: Identify career paths that align with your skills and values, explore training programs and employment opportunities.

Market Your skills: Create a strong resume, ace interviews, and build your network.

Where: Crossroads RI, 160 Broad Street, Providence, RI

Contact: Leanne Ovalles at 277-4369 or Lovalles@Crossroadsri.org



The DHS ECA may refer a RI Works participant to Equus for Work Readiness as all or part of the RI Works Employment Plan. Once referred to Equus, a structured and detailed assessment of employment related needs, career interests and aptitude will be completed.

Equus develops participants confidence with: One on One Case Management, Job Readiness workshops that include resume building, interview skills, financial literacy, career pathways explorations and more. Equus provides cutting edge technology including:

Equus Academy - which is a tool available 24/7 to help make job seekers more attractive to employers with over 8,400 courses in job readiness and vocational skills.

- **Traitify** - an interactive career matching personality assessment.
- **GED Academy** - online personalized education
- **Computer Essentials** – online computer courses
- **Money Essentials** – Financial Literacy
- **Work Essentials** – Online Work readiness skills

Equus has a full-time job developer on site who has established direct links with a variety of employers throughout the State allowing Equus to offer many career options. Equus also provides opportunities for participants to take part in employer and career job fairs either in-person or virtually. All activities are available at a variety of locations statewide.

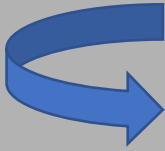
EQUUS locations available.

| Agency Name | Address | Location |
|--------------|---|-------------------------|
| EQUUS | One Virginia Avenue, Suite 102 | Providence, RI 02905 |
| | 1330 Main Street | West Warwick, RI 02983 |
| | 191 Social Street | Woonsocket, RI 02895 |
| | CCRI: 1 John H Chaffee Boulevard, Room 206 | Newport, RI 02840 |
| | RIC Workforce Development Hub: 934 Dexter Street, Room 103 | Central Falls, RI 02863 |
| | 8 North Road | Peacedale, RI 02879 |

See below for a list of the available activities within Equus's Work Readiness component.

- Assessment
- Community Work Experience
- Employment
- Job Search
- Job Skills for Employment
- On the Job Training (OJT)
- Subsidized Private-Sector Employment
- Subsidized Public-Sector Employment
- Work Experience

COMPONENT 4



PRIME VENDOR

WORK READINESS

REFUGEE DREAM CENTER

The Refugee Dream Center (RDC) is a community-based organization dedicated to empowering and supporting refugees and immigrants in Rhode Island. Founded and primarily led by refugees, RDC is committed to offering culturally competent services to address the unique challenges faced by resettling families. Within the RI Works program, RDC offers a comprehensive Work Readiness & Retention component, designed to prepare refugees for sustainable employment, providing them with the tools and support they need to integrate successfully into the workforce.

Who We Serve:

The Work Readiness & Retention component is aimed at refugees and immigrants in Rhode Island, particularly those who are eligible for the RI Works program. These individuals often face substantial barriers to employment, including limited English proficiency, cultural discordance, low educational attainment, and mental health challenges stemming from trauma.

Services Offered:

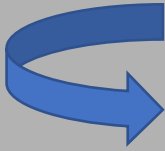
RDC's Work Readiness & Retention component offers a variety of services:

1. **Financial Literacy Education:** Participants will learn how to manage their finances effectively. The financial literacy education program covers budgeting, saving, managing debt, and understanding the U.S. financial system.
2. **Digital Literacy Education:** RDC provides training in computer skills, including internet usage, job application processes, and basic software programs, preparing participants for the technological demands of modern workplaces.
3. **Job Assistance:**
 - **Job Search Support:** Participants will receive help with job searching, accessing job boards, and connecting with potential employers.

- **American Work Culture Training:** Refugees new to the U.S. often face challenges in adapting to the American work environment. RDC provides guidance on workplace norms, expectations, and communication styles.
- **Resume Building & Interviewing Skills:** Participants will receive hands-on assistance with crafting resumes, writing cover letters, and preparing for interviews to enhance their job prospects.

Location: 747 Broad St., Providence

COMPONENT 4



PRIME VENDOR

WORK READINESS

WORK INC.

Work Inc. assists underemployed and unemployed RI Works participants in finding a career to help them provide for their family. Work, Inc uses *Assessment, Internship, Work Experience and Job Search* to prepare participants for work. Employment and Job Readiness activities and workshops include:

Resume Writing

Mock Interview Preparation

Mock Interview Evaluation

Job Development

Professionalism

Building Confidence

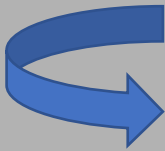
Work Inc. has established partnerships with many Rhode Island employers and is continually adding more partners to assist in internships, work experience and job placement. Below are some of the partnership sites.

Partnering Employers: Starbucks; Vicente's Supermarket; Best Buy; Brown Health Diagnostic Imaging; Chipotle; Jersey Mike's; Fed Ex Grounds; Amazon; Pet Smart; Planet Fitness; YMCA; Boy's & Girl's Club; Citizen's Bank; Amica; Santander

Areas served: Pawtucket, Central Falls, Providence, Rumford, East Providence, Johnston, North Providence, Cranston, Bristol, Barrington, Woonsocket, Cumberland, Smithfield, North Smithfield, Lincoln.

Location: 121 Bacon Street, Pawtucket RI 02860

COMPONENT 5



CONTRACTED
PROVIDER

ADULT EDUCATION

PROJECT OPPORTUNITY

DHS has many educational opportunities statewide for RI Works participants to expand their education through our Project Opportunity classes. DHS currently works with nine adult education providers throughout the State (some with multiple locations to choose from), that make up our Project Opportunity program. Project Opportunity is designed to service RI Works participants who need ABE (Adult Basic Education), GED (General Equivalency Diploma), or ESOL (English as a Second Other Language) classes.

When you meet with your DHS Employment and Career Advisor, they will work with you to determine if an Adult Education Program should be part of your Employment Plan. Once you confirm your interest in attending an educational program, the ECA (Employment and Career Advisor) will make the referral to the newly implemented **P.O. Adult Ed Hub**. You can expect the P.O. Adult Ed Hub to reach out to you within the next few days. The P.O. Adult Ed Hub will be requesting you take part in an educational assessment that will include an educational history, a discussion of what type of classes you are looking for (in-person or on-line, GED, ESL or ABE), and locations that are convenient for you. Part of the enrollment process will include a CASAS assessment (to assess education level) and determine which class and level best suit your needs. Once you have completed the assessment and testing, the P.O. Adult Ed Hub worker and you will decide which location will meet your educational needs best. The hub worker will notify the agency of your choice and provide you with all necessary contact information.

All our Project Opportunity providers offer a variety of class options and provide instruction in-person, on-line or a combination of both (blended). It should be noted however, that some providers may only offer certain classes or levels either in-person or virtually.

On the following page is a quick-reference guide of the Project Opportunity agencies that provide adult education and their locations.

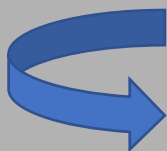
| PROJECT OPPORTUNITY STATEWIDE ADULT ED PROVIDERS 2025-2026 | |
|---|---|
| Agency Name | Class Locations |
| Community Care Alliance | Woonsocket |
| Comprehensive Community Action Program | Providence, Cranston, Pawtucket, West Warwick |
| Dorcas International Institute of RI | Providence |
| Project Opportunity EBCAP | East Providence, Newport |
| Genesis Center | Providence |
| Progreso Latino | Central Falls |
| RIRAL | Woonsocket |
| Tri-County Community Action Agency | North Kingstown, North Providence, Westerly |
| Project Opportunity West Bay Adult Ed Academy | Warwick |

Project Opportunity providers offer a variety of programming hours including 10-hour, 20-hour, 30-hour, or 35 hours per week to assist you in meeting your required RI Works participation hours.

Providers for Project Opportunity programs also offer case management services and can provide helpful information and resources to help you on your path to employment and self-sufficiency.

Some Project Opportunity providers provide a work development pathway for vocational training once you have reached your educational goals.

**CONTRACTED
PROVIDER**



**RHODE ISLAND COALITION
AGAINST DOMESTIC VIOLENCE**

**FAMILY VIOLENCE OPTION
ADVOCACY PROGRAM (FVOAP)**

The Family Violence Option Advocacy Program (FVOAP) – administered by the Rhode Island Coalition Against Domestic Violence and the Women’s Resource Center of Newport & Bristol Counties – assists DHS participants who are victims/survivors of domestic violence. Through the FVOAP program, participants may be able to obtain a waiver from certain requirements of the RI Works program or Child Care Assistance program. The FVOAP also assists victims/survivors with safety planning and provides referrals to various programs and services throughout the state.

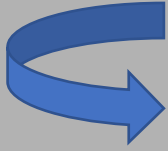
If the participant decides not to pursue a work or child support waiver, the FVOAP advocates can still provide other assistance such as immediate crisis counseling and safety planning that can include home security measures and job safety. The advocates can also connect a participant with the local domestic violence agency and provide referrals to help obtain orders for protection, legal services, housing assistance, basic needs assistance, counseling, and support group referrals.

The FVOAP is staffed with bi-lingual advocates to better serve both English and Spanish speaking participants.

If domestic violence assistance or counseling is needed, please discuss with an ECA. The ECA will refer participants to a family violence advocate that will evaluate and assist wherever possible. If immediate assistance is needed, please call the 24-hour hotline below.

1-800-494-8100

***Women’s Resource Center
24 HOUR HOTLINE***



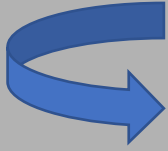
OTHER RI WORKS SUPPORT SERVICE

CHILD CARE ASSISTANCE

When participants are eligible for RI Works, they are eligible for childcare assistance. When meeting with an ECA to build the participant's employment plan, one of the questions asked is "Do you need childcare for your child/children while you are participating in your Employment Activity?" DHS will provide participants with a childcare certificate number that participants must provide to the childcare provider. DHS will pay for childcare while engaging with RI Works, and the copay for active RI Works participants should be zero dollars per week.

There are many childcare time options available, including full-time, halftime, before and after school programs as well as licensed home-based care facilities and licensed childcare centers.

If participants have difficulty finding a facility, contact BrightStars, DHS's partner for providing childcare. BrightStars assists families in finding quality early childcare, education, and afterschool programs. Families looking for care may visit online at <https://dhs.ri.gov/programs-and-services/child-care/child-care-assistance-program-ccap-head-start/choosing-child-care> or at www.brightstars.org or call 1-855-398-7605. BrightStars also evaluates the quality of early care, education and afterschool programs and rates them from one (1) to five (5) stars and then helps the childcare providers improve and expand their quality.



OTHER RI WORKS SUPPORT SERVICE

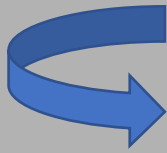
HEAD START PROGRAMS

When participants are eligible for RI Works, they are eligible for Head Start. DHS will provide RI Works participants with a childcare certificate number that participants must provide to the childcare provider. DHS will pay for childcare while engaging with RI Works, and the copay for active RI Works participants should be zero dollars per week. There are many childcare time options available in Head Start programs, including full-time, halftime, before and after school programs as well as Head Start programs that are free to families and accept DHS childcare certificates.

Rhode Island Head Start programs are considered high quality. Head Start programs support children's growth from birth to age five through services that support early learning and development, health, and family well-being. Head Start staff actively engage parents, recognizing family participation throughout the program as key to strong child outcomes. Head Start programs serve pregnant women and children through age five. Families must apply for services in the community in which they reside. For more information about how to locate a Head Start program in your community visit <https://dhs.ri.gov/programs-and-services/child-care/head-start/head-start-eligibility-how-apply> or call BrightStars today at 1-855-398-7605. An informational overview of all statewide Head Start programs is available on the following page.

Statewide Head Start Locations

| Communities Served: | Programs: |
|---|---|
| Coventry, East Greenwich, Warwick, West Greenwich, West Warwick | C.H.I.L.D. Inc. Head Start & Early Head Start 160 Draper Avenue, Ave. Warwick, RI 02889 (main office) 401-732-5200; www.childinc.org |
| Central Falls, Cumberland, Lincoln, Pawtucket, Providence *EHS-CCP available statewide | Children's Friend Head Start; Early Head Start & Early Head Start Child Care Partnerships (EHS-CCP)* 99 Berkshire Street Providence, RI 02908 (main office) 401-752-7500; www.cfsri.org |
| Cranston | Comprehensive Community Action Program (CCAP) Head Start & Early Head Start 311 Doric Avenue Cranston, RI 02910 (main office) 401-467-9610; www.comcap.org |
| Barrington, Bristol, East Providence, Jamestown, Little Compton, Middletown, Newport, Portsmouth, Tiverton, Warren | East Bay Community Action Program (EBCAP) Head Start & Early Head Start 8 John H. Chafee Boulevard Newport, RI 02840 (main office) 401-367-2001; www.ebcap.org |
| Providence | Meeting Street Early Head Start (home-based) 1000 Eddy Street Providence, RI 02905 401-533-9100; www.meetingstreet.org |
| Block Island, Burrillville, Charlestown, Exeter, Foster, Glocester, Hopkinton, Johnston, Narragansett, North Kingstown, North Providence, North Smithfield, Richmond, Scituate, Smithfield, South Kingstown, Westerly | Tri-County Community Action Agency Head Start & Early Head Start 1126 Hartford Avenue Johnson, RI 02919 (main office) 401-351-2750; www.tricountyri.org |
| Woonsocket | Woonsocket Head Start Child Development Association Head Start & Early Head Start Child Care Partnerships 204 Warwick Street Woonsocket, RI 02895 (main office) 401-769-1850; www.whscda.org |



OTHER RI WORKS SUPPORT SERVICE

HOUSING STABILITY PILOT

What is the Housing Stability Pilot? The DHS Housing Stability Pilot (HSP) provides nonrecurrent, short-term financial benefits, designed to assist eligible families resolving a specific housing crisis and maintain housing stability. The HSP does not provide case management and is dependent on case managers from several agencies to complete the application and collect verifications. To be eligible, families must provide information to determine eligibility, including but not limited to their current housing crisis, the amount of assistance required to resolve the crisis, and evidence that they can maintain housing stability. Submitted documents are reviewed to determine eligibility and confirm short-term assistance would resolve the housing crisis.

Do I Qualify for the Housing Stability Pilot? To determine eligibility, applicants must meet the following criteria:

- Must have a minor dependent in the household, or be a pregnant person, or be 24 years of age or younger.
- Must be a citizen or an eligible non-citizen based on the federal definition.
- The total household income must be at or below 250% of the Federal Poverty Line.
- The household must demonstrate an inability to resolve the problem without assistance.
- Must be a current resident of the State of Rhode Island.
- Must provide documented proof of current housing crisis, defined by a possible eviction or currently experiencing homelessness.
- Must demonstrate the ability to sustain housing after assistance is provided to resolve the crisis. This is defined as the ability to support the cost of the housing based on household income.
- Assistance may only be utilized once within a 12-month period from the date of the last payment.

What Does the Housing Stability Pilot Provide?

If determined eligible due to a housing crisis, short-term financial assistance may be provided to assist with the following:

- Apartment rental move-in costs (security deposit, first month's rent, application fee, holding fee).
- Rental or mortgage arrears.
- If you are found eligible and are receive funding for one of the above categories, you may also be provided with other assistance towards household expenses, such as heating grants, that would support a stability plan to maintain housing.

How Do I Apply?

Families can apply for HSP in several ways. If your family is already connected with a case manager from any organization within the State of Rhode Island, you can ask the case manager if they can submit an application packet to DHS. Or you can call (401)462-7952 and leave a message with your contact information stating your interest in the Housing Stability Pilot. You will get a return phone call providing options for submitting a packet.

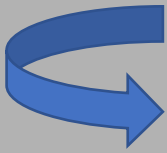
Anything Else I Should Know?

Verification will need to be provided confirming your specific housing crisis may result in eviction or necessitate moving assistance. Your application for HSP will use information from any DHS program you may be enrolled in. Any verification provided to HSP will be used to update your case for other DHS programs.

Have More Questions?

Visit our website: www.dhs.ri.gov

Call: 1-855-MY-RIDHS (1-855-697-4347) Mon, Tue, Thu, Fri, except holidays, from 8:30AM-3:00PM



OTHER RI WORKS SUPPORT SERVICE

REVIVE THERAPUTIC SERVICES

Revive Therapeutic Services is a new service provider to DHS. If you or a family member needs mental health services and are having difficulty finding a provider that meets your needs, please speak with either your Employment and Career Advisor (ECA) or your case manager at one of our contracted agencies (CCAP, EQUUS, Access Point, SSTARBIRTH). They can request a referral be made on your behalf. You will be contacted by Revive and complete an assessment to determine which services best fit your needs. Once a care plan is determined, Revive Therapeutic Services will provide case management for your family and communicate with DHS on your progress and participation.

Adult Services – Revive Therapeutic Services is a trusted provider of mental health services. Their team is dedicated to helping you navigate challenges such as depression, anxiety, PTSD and ADHD. They offer *comprehensive therapy services, including talk therapy, telehealth, TMS therapy and medication management*, all covered by insurance.

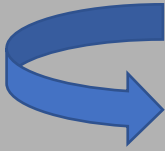
Medication/Psychiatry for Children & Adolescents – At Revive Therapeutic Services, we have a deep understanding of the developmental stages from childhood through puberty. Our therapists and psychiatrists focus on addressing a wide range of child and adolescent issues including anxiety, ADHS, depression and behavioral concerns that may impact school, home life and social relationships.

- *Psychotherapy* – Starting at age 8, Revive offers personalized therapy to help children and adolescents find relief from anxiety, depression, PTSD and other mental health challenges.
- *Medication Management* – Revive's dedicated psychiatrists and psychiatric mental health nurse practitioners have years of experience in medication management for children 8 and older, ensuring that your child receives the right medication, in the right dose, at the right time. ADHD testing is not available for

children and adolescents under 18 years old.

- *Transcranial Magnetic Stimulation* – This safe, drug-free option uses advanced Neurostar TMS device to send pulses of magnetic energy directly to areas of the brain involved in depressive symptoms – making it profoundly effective. The 19-minute treatment sessions are fast-acting, noninvasive and tailored specifically for each child or adolescent. (FDA approval certified)

Location: 845 North Main Street, Providence RI 02904 (with statewide access to counselors)



OTHER RI WORKS SUPPORT SERVICE

SIN-CERE MULTISERVICE, LLC FINANCIAL LITERACY

DHS recognizes and understands the importance that Financial Literacy can play in assisting RI Works participants in reaching financial self-sufficiency and achieving the short and long-term goals necessary to provide for your family.

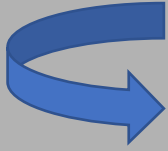
Sin-cere Multiservice LLC. provides financial literacy assistance to RI Works participants through a series of workshops specializing in the below topics:

- **Budgeting & Financial Planning**
- **Saving Strategies & Emergency Funds**
- **Understanding Credit & Credit Scores**
 - **Debt Management & Reduction**
 - **Introduction to Homeownership**
- **Entrepreneurship & Small Business Basics**

Once the DHS ECA (Employment & Career Advisor) has referred you to one of our contracted providers for services, that provider will inform you of how and when to sign up for the Financial Literacy Workshops. Upon completion of the workshop series, RI Works participants are awarded an incentive payment and certificate of completion.

Sin-cere also offers a special program for children ages nine and up which introduces life skills, financial literacy, and entrepreneurial thinking through fun, hands-on activities that promote confidence and real-world readiness. Youth learn how to budget, communicate effectively, and explore business ideas in an ongoing and supportive environment.

Location: 596 Charles Steet, Providence RI 02904, with Workshops held at various locations statewide.



SUPPORTIVE SERVICE

Transportation

If transportation is an issue, DHS will provide participants and each eligible family member with a monthly RIPTA bus pass. Having a bus pass may make attending Employment Activities easier. Depending on the office and availability, an ECA may provide participants with an initial bus pass upon completing an Employment Plan. After that, participants will be responsible for calling each month to receive new bus passes. Below is the contact information for accessing bus passes:

MTM

1-855-330-9131

If participants have a car or a ride to get to Employment Activities, DHS will also assist with a \$3.00 a day travel reimbursement. The travel reimbursement is mailed to participants in a check for each day that the participant attends their Employment Activities. All Employment Activities **except Work** are eligible for the travel reimbursement.